

ENVIRONMENTAL REVIEW PROCESS

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NEPA Process

- Complete a DA 4283 (Work Order) for proposed work.
- Submit to Debra Alexander, debra.j.alexander10.civ@mail.mil, at the Work Order desk for review.
- Complete a Record of Environmental Consideration (REC) and submit to Patrick Metts, william.p.metts.ctr@mail.mil.
- REC Forms are available at the following:
 - ▣ http://jackson.armylive.dodlive.mil/files/2014/05/REC_Form-24Mar1422.pdf
 - ▣ ENV coordinates with the Work Order Desk on whether proposed work will happen.

REC Links

- Work Order (4283)

<http://www.apd.army.mil/pub/eforms/pdf/a4283.pdf>

- Policy Memorandum - Facilities Engineering Work Request Procedures (15 October 2010)

<http://jackson.armylive.dodlive.mil/files/2014/05/Facilities-Engineering-work-Request-Procedures.pdf>

REC Project Examples

- Replacing or removing floor tiles, ceiling tiles, lighting fixtures, carpet, serving line equipment, natural gas unit, or soundproofing material
- Installing interior doors, windows, partitions, or security cameras
- Installing patios, a storage shed, or landscape screening
- Sandblasting breezeways
- Rerouting ductwork
- All renovation or construction projects
- AMO (Acquisition Management Oversight TRADOC 5-14) Packets